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OCTOBER 14–17, 2014 • THE SHERATON DOWNTOWN DENVER, COLORADO

Stretching Your Resources with Interns and Volunteers

October 15, 2:15 – 3:45 PM

Introduction

- Goals for this session
 - **Discuss programs and partnerships through which CDFIs are expanding capacity and talent with limited budgets**
 - AmeriCorps programs
 - Partnerships with colleges and universities
 - Internship programs
 - **Interactive Discussion/Q&A with the audience**
 - Questions for presenters
 - Discussion about resources for the CDFI industry

Session Presenters

- **Beth Lipson**, Opportunity Finance Network
- **Johanna Anderson**, Four Directions Development Corporation
- **Joan Brodhead**, Community First Fund
- **Rosa Rios Valdez**, BCL of Texas

AmeriCorps Programs

- Three types of AmeriCorps Programs
- CDFI Experiences with AmeriCorps
- Strengths, Challenges, and Best Practices

Partnerships with Colleges and Universities

- Integrating opportunity finance into college and university programs:
 - Curriculum
 - Jobs and Internships
 - Research opportunities
- New resources for CDFI industry
- CDFI experiences

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CDFIS AND UNIVERSITIES



THE OPPORTUNITY FINANCE MOVEMENT ALIGNS CAPITAL WITH JUSTICE.
LEARN MORE ABOUT HOW CDFIS AND UNIVERSITIES CAN WORK TOGETHER
TO PROVIDE OPPORTUNITY FOR ALL.

OVERVIEW

The opportunity finance movement aligns capital with justice. It's led by mission-driven community development financial institutions (CDFIs) across the country working in low-income, low-wealth, and other disadvantaged communities. This is a growing movement, with countless opportunities for students, professors, and administrators to get involved. We invite you to join us!

Overview

Careers

Outreach Packet

Other Resources

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CAREERS

Interested in working in the CDFI Industry? CDFIs operate in all 50 states and are constantly on the lookout for passionate and talented individuals from a variety of majors who are committed to their mission.

Learn more about careers in opportunity finance for students below.

Entry Level Positions



Here are some of the areas in which students could potentially get involved:

LENDING AND INVESTING

Areas of Study: Business, Accounting, Finance, Real Estate

Description:

Lending and investing is the main function of CDFIs. While titles vary by CDFI, employees in this field usually begin as loan administrators and work their way up to junior and senior loan officers, followed by loan managers. Loan administrators maintain loan documents and files, including closing documents, while loan officers source and underwrite loans and interact with borrowers. Sometimes, a separate group of people working in asset management are responsible for ensuring compliance and collecting information after a loan has been issued, but sometimes loan officers do this as well. Working in lending and investing for a CDFI is a great opportunity for students who want to have an impact on local communities often overlooked by traditional financial institutions.

[Overview](#)[Careers](#)[Outreach Packet](#)[Other Resources](#)

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Internship Programs

- Intern Recruitment
- Best Practices for internship
- Strengths and Challenges
- Example programs

Internship Programs

Best Practices

- Develop a clear project plan (goals and deliverables)
- Provide opportunities for the intern to learn about the CDFI's mission and vision and about the CDFI industry
- Provide opportunities to work on projects with other Interns and/or other junior staff
- Identify upfront one or more areas of professional development that the intern would like to explore through his or her internship
- Bring Intern to meetings and calls to learn about various aspects of the team or organization. Assign tasks (e.g., note taking, research) to provide value-added work from their participation.

INTERNSHIPS



OVERVIEW

OFN offers several internships across the organization for graduate and undergraduate students. The summer-long experience offers a unique opportunity to learn about the CDFI industry and to sink your teeth into meaningful projects that help transform low-income, low-wealth, and other disadvantaged communities.

While learning about our industry, get hands-on experience in financing, strategic consulting, strategic communications, development, knowledge sharing, and corporate finance. As an intern in one of these areas, you'll participate in departmental initiatives and

- Overview
- FAQs
- Testimonials
- 2014 Internships
- A Day in the Life of an OFN Intern

Questions and Discussion

- What programs, initiatives, or resources regarding talent development would you be interesting in OFN exploring for the CDFI industry?
 - Web-based resources that house information for job and internship applicants interested in the opportunity finance industry
 - National internship and/or fellowship program in opportunity finance, similar to AmeriCorps designed to introduce young, diverse talent to CDFI industry
 - Curriculum for emerging talent (online or in-person)

Contacts

Beth Lipson

blipson@ofn.org

Johanna Anderson

janderson@fourdirectionsmaine.org

Joan Brodhead

jbrodhead@commfirstfund.org

Rosa Rios Valdez

rriosval@bcloftexas.org